**Mandatory Teacher Recommendation**

**Student’s Name**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Teacher’s Name**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**How Long Have You Known the Student:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Subject(s) Taught**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Contact Phone**: ( ) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Best Time To Reach You**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Email Address(es):**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**To the Teacher:** Please provide your signature and contact information, along with the recommendation that this student is a good candidate for Open Hand of Fredericksburg - GRAD Program. Any additional comments about the student would be greatly appreciated. You may give this to the student directly in a sealed envelope; or you may email your recommendation to mneverdon@openhand-fred.org. A description of the GRAD Program is available on our website [www.openhand-fred.org](http://www.openhand-fred.org). Please feel free to contact Kathi Putman, GRAD Program Manager at 540-372-7539 or at kathi7746@yahoo.com if you have any questions or need further information.

**Please help identify strengths and weaknesses of the applicant so that we may best prepare them for their work environment. Write N/A if you do not have a basis for evaluation.**

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| **Category** | **Excellent** **(top 5-10%)** | **Above Average (top 10-25%)** | **Average** **(top 25-75%)** | **Needs Improvement (bottom 25%)** |
| **Communication Skills** |  |  |  |  |
| **Writing Skills** |  |  |  |  |
| **Work Ethic** |  |  |  |  |
| **Responsibility** |  |  |  |  |
| **Resilience from Adversity** |  |  |  |  |
| **Attendance/Punctuality** |  |  |  |  |
| **Initiative** |  |  |  |  |
| **Academic Potential**  |  |  |  |  |
| **Class Participation** |  |  |  |  |

**Please elaborate on any categories rated “Needs Improvement.”\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**Please tell us why you believe this student is a good candidate for the GRAD Program.** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Teacher Signature**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_